

A meeting of the **CABINET** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 18 MAY 2006** at **11:30 AM** and you are requested to attend for the transaction of the following business:-

APOLOGIES

**Contact
(01480)**

1. MINUTES (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting held on 27th April 2006.

**A Roberts
388009**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda item. Please see Notes 1 and 2 below.

3. APPOINTMENT OF EXECUTIVE COUNCILLORS

To appoint Members to hold responsibility for executive powers and duties determined by the Leader.

The following portfolios were approved by the Cabinet in May 2005-

- ◆ Finance;
- ◆ Planning Strategy;
- ◆ Environment and Transport;
- ◆ Leisure;
- ◆ Resources and Policy;
- ◆ Housing and Public Health; and
- ◆ Operations and Information Technology

Those Members appointed as Executive Councillors for Planning Strategy and Resources and Policy were also appointed ex-officio Members respectively of the Development Control Panel and Licensing and Protection Panel/Licensing Committee.

Following his resignation as Leader, Council on 7th December, 2005 appointed Councillor D P Holley as a Member of the Cabinet with the following portfolio – Office Accommodation and Other Projects (to include the office and other accommodation project, economic development and regeneration, the development of the Community Strategy and the Huntingdonshire Strategic Partnership and to represent the Council on Cambridgeshire Horizons and other organisations). Councillor Holley was also ex-officio member of the Employment Panel.

4. LEISURE CENTRE MANAGEMENT COMMITTEES

To appoint Members to serve on the following Leisure Centre Management Committees-

- ◆ Huntingdon Leisure Centre Management Committee (6)
- ◆ St Neots Leisure Centre Management Committee (5)
- ◆ St Ivo Leisure Centre Management Committee (6)
- ◆ Ramsey Leisure Centre Management Committee (5)
- ◆ Sawtry Leisure Centre Management Committee (5)

The Local Government Act, 2000 requires the appointment of a minimum of one Cabinet Member to Leisure Centre Management Committees. Any non-Cabinet Members appointed are required to represent wards within the catchment area of the relevant Centre. The political balance requirements do not apply.

5. HINCHINGBROOKE COUNTRY PARK JOINT LIAISON GROUP

To appoint four Members to serve on the Hinchingsbrooke Country Park Joint Liaison Group.

6. HUNTINGDONSHIRE ENVIRONMENT AND TRANSPORT AREA JOINT COMMITTEE

To appoint six Members to serve on the Huntingdonshire Environment and Transport Area Joint Committee.

The 2000 Act requires the appointment of a minimum of one Cabinet Member to the Joint Committee. Other Members may be appointed to the Joint Committee but the political balance requirements do not apply.

7. DISTRICT COUNCIL HEADQUARTERS AND OTHER ACCOMMODATION - MEMBERS' ADVISORY GROUP

To appoint seven Members to serve on the Advisory Group.

A Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must include only Cabinet Members. Those whose terms of reference are merely advisory non-Cabinet Members. Proportionality requirements do not apply to any Sub-Groups or Committees to which the Cabinet may appoint.

8. MEMBERS' ADVISORY GROUP FOR PUBLIC CONVENIENCES

To appoint four Members to serve on the Advisory Group.

9. DEVELOPMENT PLAN POLICY ADVISORY GROUP

To appoint seven members to serve on the Development Plan Policy Advisory Group.

10. CUSTOMER FIRST ADVISORY PANEL

To appoint six Members to serve on the Advisory Group.

11. SAFETY ADVISORY GROUP

To appoint five Members to serve on the Advisory Group.

12. DEVELOPMENT BRIEF OLD FIRE STATION, ST NEOTS (Pages 5 - 14)

To consider a report by the Planning Policy Manager requesting the adoption of the revised Framework as Interim Planning Guidance.

**M Huntington
388404**

13. URBAN DESIGN FRAMEWORK AND MASTERPLAN - ST. MARY'S URBAN VILLAGE ST. NEOTS (Pages 15 - 16)

To consider the development brief for the village of St. Mary's and to approve it as a basis for further discussion and consultation. (A copy of the Development Brief is attached to the Agenda separately).

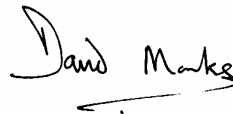
**M Huntington
388404**

14. QUARTERLY SUMMARY OF DEBTS WRITTEN OFF (Pages 17 - 18)

To note a summary by the Head of Financial Services of debts written-off during the quarter ended 31st March 2006.

**Mrs J Barber
388105**

Dated this 10th day of May 2006



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, a partner, relatives or close friends;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Mrs H Taylor, Senior Democratic Services Officer, Tel No. 01480 388008/e-mail Helen.Taylor@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the base of the flagpole in the car park at the front of Pathfinder House.

Agenda Item 1

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the CABINET held in the Council Chamber, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Thursday, 27 April 2006.

PRESENT: Councillor I C Bates – Chairman.
Councillors Mrs J Chandler, N J Guyatt,
A Hansard, Mrs P J Longford, T V Rogers
and L M Simpson.

204. MINUTES

The Minutes of the meeting held on 20th April 2006 were approved as a correct record and signed by the Chairman.

205. MEMBERS' INTERESTS

No declarations were received.

206. FINANCIAL MONITORING

(a) REVENUE BUDGET

The Cabinet received a report by the Head of Financial Services (a copy of which is appended in the Minute Book) detailing the projected outturn for 2005/06 and the expected budget variations in the current year.

RESOLVED

that the likely spending variations for the revenue budget 2005/06 be noted.

(b) CAPITAL PROGRAMME 2005/06

By means of a report by the Head of Financial Services (a copy of which is appended in the Minute Book) and having been acquainted with variations in the Capital Programme in the current year, the Cabinet

RESOLVED

(a) that the report be received and the expenditure variations noted; and

(b) that the estimated capital and revenue impact also be noted.

207. BROUGHTON CONSERVATION AREA: CHARACTER STATEMENT AND MANAGEMENT PLAN CONSULTATION DOCUMENTS

Consideration was given to a report by the Planning Policy Manager (a copy of which is appended in the Minute Book) to which was attached copies of a draft Character Statement and Management

Plan for the Broughton Conservation Area.

RESOLVED

that the draft Character Statement and Management Plan for the Broughton Conservation Area be approved as a basis for consultation.

208. BROOKSIDE, HUNTINGDON - URBAN DESIGN FRAMEWORK

Further to Minute No.05/143, the Cabinet considered a report by the Planning Policy Manager (a copy of which is appended in the Minute Book) outlining the responses received to consultation on the Brookside, Huntingdon Urban Design Framework and suggested amendments as a consequence thereof

RESOLVED

- (a) that the responses to the consultation on the Brookside (Huntingdon) Urban Design Framework be approved and reflected in the final version of the framework as annexed to the report now submitted for the purposes of Interim Planning Guidance; and
- (b) that the Planning Policy Manager be authorised, after consultation with the Executive Member for Planning Strategy, to make any minor consequential amendments to the text and illustrations of the framework as a result of the amendments referred to in the preceding resolution.

209. OXMOOR (HUNTINGDON) PROPERTY ACTION PLAN - UPDATE

RESOLVED

that consideration of this item be deferred pending the submission of further information to a future meeting.

210. CAR PARKING ORDER - OAK DRIVE, HUNTINGDON

Further to Minute No.05/177 and by way of a report by the Head of Technical Services (a copy of which is appended in the Minute Book), the Cabinet was informed that no objections had been received following the publication of proposals to introduce a new car parking order in respect of Oak Drive, Huntingdon.

RESOLVED

that the Order as advertised be confirmed.

211. HOUSING ACT 2004 - IMPLEMENTATION AND ENFORCEMENT

The Cabinet was acquainted by means of a report by the Head of Environmental and Community Health (a copy of which is appended in the Minute Book) with progress on the implementation of a range of measures arising from the Housing Act 2004. The report also recommended the adoption of a new private sector housing

enforcement policy and measures relating to Houses in Multiple Occupation (HMOs).

RESOLVED

- (a) that the Private Sector Housing Enforcement Policy set out in Annex 1 to the report now submitted be adopted;
- (b) that the HMO licensing committees set out in Annex 2 to the report now submitted be adopted;
- (c) that the HMO standards set out in Annex 3 to the report now submitted be adopted;
- (d) that, subject to (e) below, a HMO licensing fee of £300 be adopted with the fee being waived for licensable HMOs under the control of registered charities;
- (e) that the licensing fee referred to in (d) above be reviewed following a period of six months of the introduction of the licensing arrangements;
- (f) that the automatic designation of Huntingdonshire as an area subject to additional houses in multiple occupational licensing be revoked; and
- (g) that the Head of Environmental and Community Health Services, after consultation with the relevant Executive Councillor, be authorised to authorise amendments to -
 - ◆ the Private Sector Housing Enforcement Policy;
 - ◆ the HMO Licensing Conditions;
 - ◆ the HMO Standards; and
 - ◆ the HMO Licensing Fee

212. IMPLEMENTING ELECTRONIC GOVERNMENT (IEG) STATEMENT 2006

By way of a report by the Head of Information Management (a copy of which is appended in the Minute Book) Members were acquainted with the contents of the final 2006 Implementing Electronic Government (IEG) Statement for submission to the Office of the Deputy Prime Minister. In noting comments by the Executive Councillor for Operations and Information Technology as to the intention to elaborate on the reasons for “red” status priority outcomes, it was

RESOLVED

that the Council be recommended to approve the submission of the 2006 IEG Statement to the Office of the Deputy Prime Minister.

213. SAFETY ADVISORY GROUP

The report of the Safety Advisory Group held on 1st March 2006 was received and noted.

Chairman

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**COMT
CABINET**

**9TH MAY 2006
18TH MAY 2006**

**DEVELOPMENT BRIEF
OLD FIRE STATION SITE, ST NEOTS
(Report by Planning Policy Manager)**

1. INTRODUCTION

- 1.1 This Development Brief examines the redevelopment opportunities on land in and around the old Fire Station and Household Waste Disposal sites. It presents the planning policy context for the redevelopment of this area, which may involve the creation of a new Health Centre for this part of St Neots, together with improved car parking and pedestrian linkages.
- 1.2 Cabinet is asked to consider the draft Development Brief and approve it for consultation purposes. Once representations have been considered and reported to Cabinet, it is intended to adopt the document as Interim Planning Guidance.

2. BACKGROUND

- 2.1 The old Fire Station site has been derelict for a number of years. It is adjacent to an attractive listed building at number 12 Huntingdon Street, and should be redeveloped.
- 2.2 The Household Waste Disposal depot has been in operation for a number of years in this town centre site. It is not an attractive use for such a town centre location and it blocks off people who park in the District Council car park behind Lidl supermarket, from walking the most direct route into town.
- 2.3 The Cedar House surgery is adjacent to the depot and may move off site, as part of redevelopment opportunities associated with the former swimming pool land. As another option, it may stay on site, becoming larger and redeveloping into a more suitable building.
- 2.4 The District Council is also keen to increase the number of car parking spaces within St Neots as outlined in the Market Town Strategy. The opportunity exists to extend the existing car park onto part of the Household Waste Disposal site and also onto part of the existing recreation ground.
- 2.5 The Household Waste Disposal site was investigated by the District Council as a potential housing site as part of an Urban Capacity Study produced in January 2003.

3 THE DEVELOPMENT BRIEF

- 3.1 The purpose of this Development Brief is to ensure that all of these aspirations can be brought together to create a well planned and appropriate development on site, something which contributes to improving the built environment of the town.
- 3.2 Particularly important is redeveloping the old Fire Station site and relocating the Household Waste Disposal depot to a more suitable location on the edge of the town.
- 3.3 The Development Brief sets design parameters for the successful development of the site, ensuring that future proposals achieve imaginative and distinctive solutions. Indicative layouts are shown that illustrate what could be achieved.

4 CONSULTATION RESPONSE

- 4.1 Leaflets were posted to neighbours in March 2006 informing them of the start of the consultation period for this Development Brief. A public notice was placed in the St Neots local press in late March as well. The expiry date for comments was 14th April 2006.
- 4.2 All comments made and the Council's responses to them are presented in Annex 1.

5. CONCLUSION

- 5.1 Production of a Development Brief is best practice and will help to secure the most appropriate form of development over this large area.

6. RECOMMENDATION

- 6.1 That the Cabinet authorises the revisions to the document as presented in Annex 1.
- 6.2 That the Cabinet delegates adoption of the revised document, incorporating minor consequential amendments, as Interim Planning Guidance, to the Planning Policy Manager, after consultation with the Executive Member for Planning Strategy.

BACKGROUND INFORMATION

Huntingdonshire Local Plan Alterations June 2002
Huntingdonshire Design Guide SPG Sept 2004
Huntingdonshire Landscape & Townscape Assessment SPG Sept 2004

Contact Officer: Mike Huntington
 **01480 388404**

Comment by:	Respondent no.	Nature of Comment	Response	Action
		<p>v) The Town Council would object to the loss of the whole of the amenity area known as Ropers Field or Shady Walk; however they would consider the extension of the car park over part of that site provided funds can be generated by a Section 106 agreement or other means to improve and enhance the playground and open space;</p> <p>vi) The Town Council would invite the LPA to consider extending the scope of this plan to land fronting onto Cambridge Street. Ideally the Town Council would wish to see the gap in the built form along this important approach to the town infilled and the car parking removed to the rear.</p>	<p>Noted</p> <p>Agree. Awaiting response from Lidl, who own the land. It is agreed that built form in this location would improve the streetscene here.</p>	<p>3</p> <p>1</p>
Cedar House Surgery	2	Very interested in proposals to re-develop and enlarge the current Cedar House surgery premises. They are concerned over the timescales involved in relocating the current users as they are increasingly working out of unsuitable premises.	Agree. Important that pressure is put on the County Council to move out of this depot as soon as possible.	1
HDC	3	i) With car park extensions and pedestrian	Agree. Make changes to plans to highlight this.	1

Comment by:	Respondent no.	Nature of Comment	Response	Action
Transport team		<p>desire lines as highlighted, we also need to amend the existing car park to provide an east-west route from the improved recreation area to Huntingdon Street (indeed, between Shady Walk and Huntingdon Street. There appears to be sufficient width to the car park to achieve the same number of spaces/ appropriately dimensioned access aisles, and also provide a 2m central footpath link across the site - with only modest alteration to the existing car parking layout. Links from the existing paths within the site should be made to the new east/ west link.</p> <p>ii) It needs to be made clear that no vehicular access to the extended car park will be available from Huntingdon Street. The access from Huntingdon Street is poor in terms of width/ geometry – only limited parking/ servicing should be provided from here. The separate pedestrian access south of 12 Huntingdon Street is essential in view of the northern access being inadequate to cater for vehicles and pedestrians.</p> <p>Careful design need to be applied to the re-development around 12 Huntingdon Street to ensure that the parking and servicing thereto does not compromise the new pedestrian link from the extended car park/ recreation ground.</p>	<p>Agree. Highlight this on plan.</p> <p>1</p> <p>Agree. Highlight this on plan.</p> <p>1</p>	

Comment by:	Respondent no.	Nature of Comment	Response	Action
		<p>Consideration should be given to onward linkage to the town centre and the crossing of Huntingdon Street.</p> <p>I assume car park extension will be 'secured by design', with CCTV etc. mentioning this may allay any local fears of crime and disorder.</p>	Noted. Detailed matter for car park construction specification.	3
Dixon Sharman Associates (owners of 12 Huntingdon Street)	4	Welcomes proposals to develop and improve the area.	Noted	3
Environment Agency	5	The proposed development is shown to be located within an area designated as being at low to medium risk of flooding. Concerned that this is not mentioned within the development brief as it will have an impact on the redevelopment of the site.	Noted. Add comments on flooding.	1
County Archaeology	6	Records indicate that the site is located in an area of high archaeological potential. It is likely that important archaeological remains survive in the area and that these would be severely damaged or destroyed.	Noted. Add to annex.	1

Comment by:	Respondent no.	Nature of Comment	Response	Action
9 Prospect Row	7	<p>A few observations:-</p> <ul style="list-style-type: none"> The recreation ground is well used, mainly used by dog walkers and adolescents. Would question that statement that the recreation ground could be reduced in size but improved in quality by asking in what context and from whose perspective? Additional car parking spaces in town will inevitably encourage more vehicles into the town. As a resident of Prospect Row it can be difficult to park in this area at weekends and I would not wish to see this situation decline still further. Has any consideration been given to a 'park n'ride' scheme for heavier weekend traffic? The household waste site in the town centre provides an excellent resource for people to be able to take recyclable waste to a local depot with ease, and without recourse to the use of motor vehicles. In finding a new location for the site, which admittedly suffers from 	<p>Noted</p> <p>Improved play equipment.</p> <p>The County Council are currently considering 'Park n'ride' as part of longer term transport strategies.</p> <p>The District Council now undertakes doorstep recycling. The waste depot is primarily used for access by those using cars, and is not in the best location for such a use.</p>	<p>3</p> <p>3</p> <p>3</p> <p>3</p>

Comment by:	Respondent no.	Nature of Comment	Response	Action
		access an egress issues, has consideration been given to user groups without access to vehicles.		
12 East Street	8	<ul style="list-style-type: none"> Concerned that East Street will have more traffic. Concerned over loss of surgery. Moved to East Street to be near to the surgery. Concerned over height of any new buildings to be built onsite of Waste depot. Concern over anti-social behaviour of those using new car park late at night. 	<p>This development brief does not envisage generating more traffic onto East Road.</p> <p>The Surgery needs to expand.</p> <p>Brief explicitly states storey heights of new buildings. Single and 1 ½ storey close to existing dwellings.</p> <p>Details of CCTV etc to be dealt with at detailed design stage.</p>	<p>3</p> <p>3</p> <p>3</p> <p>2</p>
48 East Street	9	<ul style="list-style-type: none"> Concern over use of car park as a late night meeting place. Light pollution. 	<p>Details of CCTV and lighting columns etc to be dealt with at detailed design stage.</p>	2
4 Woodlands	10	<ul style="list-style-type: none"> The plan makes sense, but the issue of where the Waste Disposal Depot goes has not been clarified. 	<p>The County Council is currently consulting on a suggested new location for the Waste Disposal depot.</p>	2
			Also minor typos.	

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**COMT
CABINET**

**9TH MAY 2006
18TH MAY 2006**

**URBAN DESIGN FRAMEWORK AND MASTERPLAN
ST MARY'S URBAN VILLAGE, ST NEOTS
(Report by HEAD OF PLANNING SERVICES)**

1. INTRODUCTION

- 1.1 This Urban Design Framework and Masterplan examines the redevelopment opportunities on land to the west of St Mary's Church, between High Street and Brook Street, St Neots. It presents the planning policy context for the comprehensive redevelopment of this area, which may involve the creation of a new mixed use development for this part of St Neots, together with improved car parking and pedestrian linkages.
- 1.2 Cabinet is asked to consider this draft document and approve it for consultation purposes. Once representations have been considered and reported to Cabinet, it is intended to adopt the document as Interim Planning Guidance.

2. BACKGROUND

- 2.1 Most of the site has been in poor repair for many years. Various redevelopment schemes have been proposed over the years, and as the site is split between several owners it has been difficult to assemble.
- 2.2 The site is currently used for a number of different uses, including a DIY shop, storage buildings, a garage mechanics, a tanning studio, a tattoo parlour, a church hall, and formal and informal car parking.
- 2.3 There are several interesting buildings within the boundaries of the site, some of which are listed. Among those listed is Brook House, one of the finest buildings in St Neots, its setting unfortunately let down by the garage mechanics' buildings next door.
- 2.4 Part of the site has been allocated for residential development for a number of years, but there has been little chance of it being implemented in the past for the reasons stated in paragraph 2.1. As a result, parts of the site have gradually deteriorated.
- 2.5 There is currently agreement amongst most of the landowners to bring forward their land for redevelopment, but without all of the landowners agreeing, then redevelopment will not take place, unless the Local Planning Authority undertakes measures to unblock those obstacles to site assembly.

3.0 THE URBAN DESIGN FRAMEWORK AND MASTERPLAN

- 3.1 The purpose of this document is to ensure that a well planned and appropriate development can take place on site, something which contributes to improving the built environment of the town.
- 3.2 Particularly important is removing the inappropriate uses that currently exist, detracting from the setting of Brook House and St Mary's Church.
- 3.3 The Masterplan sets design parameters for the successful development of the site, ensuring that future proposals achieve imaginative and distinctive solutions. Indicative layouts are shown that illustrate what could be achieved, although the implementation of any individual element would be dependent on appropriate resources being identified.

4. CONCLUSION

- 4.1 Production of a Masterplan is best practice and will help to secure the most appropriate form of development over this site. If Cabinet approves the document, there will be a period of consultation with the local and statutory bodies. Any comments or changes will be brought back to Cabinet before it is adopted.

5. RECOMMENDATION

- 5.1 That the Cabinet approves the Masterplan as a basis for further discussion and consultation before adoption as Interim Planning Guidance.

BACKGROUND INFORMATION

Huntingdonshire Local Plan Alterations June 2002
Huntingdonshire Design Guide SPG Sept 2004
Huntingdonshire Landscape & Townscape Assessment SPG Sept 2004
St Neots Town Centre – The future, Civic Trust May 2004

Contact Officer: Mike Huntington
 01480 388404

**COMT
CABINET**

**9 May 2006
18 May 2006**

QUARTERLY SUMMARY OF DEBTS WRITTEN-OFF (Report by the Head of Revenue Services)

1. INTRODUCTION

- 1.1 The Head of Revenue Services, or in her absence the Head of Financial Services is authorised to write-off debts with an individual value of up to £4,000, or of a greater amount after consultation with the Executive Councillor, having taken appropriate steps to satisfy herself that the debts are irrecoverable or cannot be recovered without incurring disproportionate costs. A summary detailing debts written-off shall be submitted to the cabinet quarterly.
- 1.2 The summary of debts written-off during the quarter ended 31 March 2006 and during the 2005/06 financial year, is shown below with the comparative amount for the previous financial year shown in brackets.
- 1.3 Whilst these amounts have been written-off in this period of the 2005/06 financial year, much of the original debt would have been raised in previous financial years as the table at 4 demonstrates.

2. WRITE-OFFS UP TO £4,000

Approved by the Head of Revenue Services

Type of Debt	In Quarter		Financial Year Total		
	No. of Cases	Amount £	No. of Cases	Amount £	Previous Year (£)
Council Tax	437	47,183.24	967	132,802.88	(122,869.96)
NNDR	23	23,201.10	72	62,010.92	(29,308.02)
Sundry Debtors	70	34,497.95	185	68,278.25	(115,011.01)
Excess Charges	159	5,963.50	315	12,969.68	(20,425.69)

3. WRITE-OFFS OVER £4,000

Agreed by the Executive Councillor
 Approved by the Head of Revenue Services

Type of Debt	In Quarter		Financial Year Total		
	No. of Cases	Amount £	No. of Cases	Amount £	Previous Year (£)
NNDR	8	203,330.66	14	260,084.54	(52,678.16)
Sundry Debtors	2	19,628.38	3	34,932.20	(8,911.59)

- 3.1 In this quarter one Sundry Debtor case and three NNDR cases, valued at over £4,000, were written off because all available means of obtaining payment had failed. The other Sundry Debtor case and five NNDR cases were written-off because the debtors were in liquidation, receivership or bankruptcy.

4. DATE ANALYSIS

Year of Debt	Council Tax (£)	NNDR (£)	Sundry Debtors (£)	Excess Charges (£)
Pre 97/98	1,538.14	572.46	2725.61	0.00
1997/98	1,034.86	0.00	1,040.04	0.00
1998/99	740.25	224.75	1,448.01	0.00
1999/00	3,009.76	447.89	4298.12	0.00
2000/01	4,983.89	26,912.73	736.01	0.00
2001/02	10,425.89	31,366.30	10667.51	0.00
2002/03	20,541.42	32,864.30	18181.24	3,983.68
2003/04	35,637.07	83,379.53	19363.24	85.00
2004/05	43,135.08	109,244.05	34312.76	4,205.00
2005/06	11,757.52	37,083.45	10437.91	4,696.00
Totals	132,803.88	322,095.46	103,210.45	12,969.68

5. CONCLUSIONS

- 5.1 Cabinet members are asked to note the content of this report

Contact Officer: Julia Barber, Head of Revenue Services ☎ [01480] 388105